

ST PHILOMENA

Kylie Hammington CYO Athletic Scholarship Instructions

SCHOLARSHIP OPPORTUNITY:

Two \$500.00 scholarships will be awarded. Scholarship will be paid directly to St. Philomena Catholic School towards the students' 2023 - 2024 school tuition.

CANDIDATES:

Student must be a St. Philomena student entering 8th grade at St. Philomena for the 2023 - 2024 school year. Student must have participated in CYO during their time at St. Philomena.

DUE DATE: FRIDAY, JUNE 9th, 2023, BY 3:30PM

APPLICATION PROCESS:

1. **Completed Activity Log (20 points):** Please fill out the attached CYO Activity (10 points) & Service Activity (10 points) form. If you can't print or type in this log sheet, you may create your own log that looks similar please. **Do not type your name anywhere on the activity log.**
2. **Typed Essay (20 points):** Essay on why you are the best candidate to receive the CYO scholarship. Essay must be no more than 2 pages and it must be double spaced and typed in 12-point font. **Do not type your name anywhere in this essay. Please type an essay on the following:**
 - What CYO means to you.
 - How your participation in CYO has made you a better Christian.
 - How participating in CYO athletics has affected your social relationships and friendships.
 - Please include any awards or special recognitions you have received in your CYO career.
 - Please include any other relevant information that you feel would be helpful to the CYO Scholarship Committee in evaluating your application.
3. **Recommendation Letter (10 points):** Submit a recommendation letter written by a CYO Coach, CYO Coordinator, Teacher, or Community Member. This recommendation letter should outline your participation in CYO sports **or** correlate with a service activity you have listed on your activity log. **VERY IMPORTANT** that the person writing the letter **DOES NOT include your name in the letter** and only uses generic terms such as "this student" or "he/she" when referring to you.
4. Activity Log, Essay & Recommendation Letter must be emailed to Amy McDonough, CYO Commissioner in **ONE email** (*multiple emails will not be accepted*) by or before **FRIDAY 6/9/23 by 3:30pm** at: cyo@stphil.com

All items requested must be attached in ONE email not multiple emails.

CYO SCHOLARSHIP COMMITTEE EVALUATION PROCESS:

- The Scholarship Committee does not see the names of the students applying.
- The Scholarship Committee will read each application and give point values for each section evaluated.
- When the ratings are finished, the committee will tally the scores and decide who will receive the scholarships based on the totals tallied.
- No CYO Commission member who has a child eligible for a CYO scholarship will be allowed to participate in the review of applications or selection of the scholarship recipients.
- Scholarship winners will be announced at the end of year assembly.

Good luck to all candidates!

Candidate # _____

(for scholarship committee use only)

KYLIE HAMMINGTON CYO ATHLETIC SCHOLARSHIP ACTIVITY LOG

Please fill out the information below. It is important to be as specific as possible. If you can't print or write in this log, you may create your own log that looks similar if you need to.

CYO SPORTS

CYO Sport	Grade(s) Played

SERVICE

(CYO, School, Community, Parish)

Volunteer Activities	Hours of Service	Specific Contributions you gave & the Importance of Your Contribution

**SAMPLE LETTER FOR STUDENT TO EMAIL TO THE PERSON
WRITING YOUR RECCOMENDATION LETTER**

Date

To _____,

I am applying for the Kylie Hammington CYO Athletic Scholarship. If I am selected, I will receive \$500.00 towards my 8th grade school tuition. It is an honor to be an applicant for this scholarship and I am asking if you would be so kind to please write me a letter of recommendation outlining why you believe I should be selected as a recipient of this year's CYO Scholarship.

To be fair and impartial, applications received do not contain the names of the applicants so that they may be reviewed by the judging panel anonymously. The CYO Commission respectfully **requests that my name not appear** in the letter you write. Instead, please use generic terms such as "this student", "this athlete" and "he/she" when referring to me in your letter.

If you can assist me, please email me your recommendation letter to XXXXXX@XXX.com no later than **Wed. 6/7/23** (*FYI Applicant- put a date earlier than Fri. 6/9/23 when it's due to CYO so that you ensure you get the letter in time to submit*) so that I may include it in with final application.

Thank you for your consideration and time in assisting me in reaching this scholarship goal.

Warmest regards,

Student Name